

Purchasing Document Management – COLOMBIA Connector



1. Purpose of the Document

The purpose of this document is to provide a general overview of the features, functionalities, and considerations of the **Purchasing Document Management – COLOMBIA** Connector solution for Dynamics 365 Business Central.

The information contained herein does not constitute a commercial offer, contractual commitment, guarantee of regulatory, tax, or legal compliance, or maintenance obligation, and is subject to change without notice. The functionalities described may vary depending on the product version, country, applicable regulations, and the specific context of each implementation and each customer, with the latter being responsible for understanding their own business, processes, requirements, and applicable regulations.

Implementation of the solution requires the customer's active participation, including, among other things, the need to understand and map their processes, business needs, and requirements, as well as to evaluate the suitability of the features described here for their operations.

This document does not replace the functional, technical, legal, and/or tax analysis that must be performed as part of a formal implementation project.

2. General Overview of the Product for Dynamics 365 Business Central

AlfaPeople, seeking to address the challenges many companies face when integrating the process of receiving electronic documents sent by the DIAN-authorized integrator into Microsoft Dynamics 365 Business Central, developed a specialized module that automates and centralizes this operation. This component allows companies to quickly receive and manage all electronically issued invoices, credit notes, and debit notes, ensuring data integrity and reducing manual intervention in repetitive or error-prone tasks. The **Purchasing Document Management** module not only facilitates the receipt of

electronic documents but also enables automatic storage, accounting entry, and immediate reconciliation with documents such as purchase orders. Thanks to this solution, companies achieve more efficient reconciliation and detailed tracking of each document's status. This translates to timely payments, reduced rework, and a clearer view of the entire purchasing cycle. Overall, the module helps optimize the productivity of the accounting and purchasing teams, reduces the risk of inconsistencies, and strengthens regulatory compliance in the handling of electronic documents.

3. Important Considerations

- The features described here are a general guide and may require additional configuration depending on the specific scenario.
- Effective use of the product depends on proper system configuration and usage, as well as the correct definition of the processes adopted by the client, compatible with their operations.
- Any functionality, element, or requirement not expressly described within the scope of each location is not included.
- Validation of regulatory, accounting, legal, and tax compliance is the client's responsibility, as is the verification of any other requirements and functionalities necessary for its operation.
- Any automatically performed calculations are based on the information entered by the customer. Therefore, the customer is responsible for the accuracy and truthfulness of the information, as well as for verifying and validating the results.
- The content of this document may be modified, updated, or replaced at any time, without prior notice, whether as a result of changes to the product, applicable regulations, or the solution's strategy.
- We emphasize that, despite the provisions and functionalities described in this document, the customer is and remains solely responsible for the decisions made in their business and for the compliance of their actions.

4. Architecture and Implementation Approach

The LATAM localizations and the **Purchasing Document Management – COLOMBIA Connector** product are designed to operate on a standardized, flexible, and scalable architecture. Multiple countries can coexist within a single instance of Dynamics 365 Business Central, facilitating centralized management, financial consolidation, and the standardization of regional

processes.

The implementation of this module across multiple companies should be evaluated by considering the operational model, tax complexity, and regulatory requirements of each country and each client.

5. Description of Purchase Reconciliation – COLOMBIA Connector

The **Purchase Document Management – COLOMBIA Connector** module for Microsoft Dynamics 365 Business Central receives documents from the integrator, automates review, and validates and controls your electronic invoices from a single location. It optimizes the management of your received electronic tax documents with an all-in-one solution. This product automates the entire supplier invoice registration process, reducing manual tasks and rework. Thanks to its direct connection with the technology provider NOOVA in Colombia, it ensures regulatory compliance and seamless

integration with local issuers. The connection with the technology provider NOOVA enables the sending and receiving of events and responses in real time.



6. Included Features

The features available in the current version of **Purchasing Document Management – COLOMBIA** Connector are listed below:

PROCESS	FEATURE	DESCRIPTION
Configuration	Connection Parameters	URL configuration for connection to technology provider.
Configuration	Reconciliation parameters	Configuration by document type to enable the reconciliation process.
Settings	Amount tolerance	Definition of maximum tolerance value for amount reconciliation.
Connection	Electronic exchange	Integration with technology provider NOOVA.
Connection	Electronic exchange	Interpretation of information received in each XML.
Connection	Electronic exchange	Storage of data from each XML in Business Central.
Connection	Electronic exchange	Sending and receiving real-time acceptance and claim events to and from Business Central.
Connection	Electronic exchange	A recurring task that automatically receives all documents from NOOVA.
Reconciliation	Receipt of electronic documents	Receipt of electronic documents (in purchasing) from NOOVA: <ul style="list-style-type: none"> • Invoice • Credit note • Debit note
Reconciliation	Receipt of electronic documents	Storage of XML received in Business Central: Detail of electronic tax document lines.
Reconciliation	Receipt of electronic documents	Storage of received XML in Business Central: Tax details of electronic tax document.
Reconciliation	Receipt of electronic documents	Storage of received XML in Business Central: Total information for the electronic tax document.

PROCESS	FUNCTIONALITY	SCOPE
Reconciliation	Receipt of electronic documents	Storage of the received XML in Business Central: Details of references reported in the electronic tax document.
Reconciliation	Receipt of electronic documents	Adjustment and update of references for the reconciliation process.
Reconciliation	Receipt of electronic documents	Informational messages regarding errors in reconciliation validations.
Reconciliation	Receipt of electronic documents	Viewing XML and PDF versions of the received electronic tax document.
Reconciliation	Receipt of electronic documents	Reconciliation of invoices with purchase orders. (Reading of parameters and validations for invoice registration).
Reconciliation	Receipt of electronic documents	Reconciliation of purchase credit notes. (Reading parameters and validations for invoice registration).
Reconciliation	Receipt of electronic documents	Reconciliation of amounts between the XML amount and the purchase order amount, and identification of discrepancies.
Reconciliation	Receipt of electronic documents	Automatic creation and posting of invoices linked to purchase orders.
Reconciliation	Receipt of electronic documents	Automatic creation of invoice header without purchase order.
Reconciliation	Receipt of electronic documents	Automatic creation of purchase credit memo header.
Reconciliation	Receipt of electronic documents	Sending event 031 - Rejection with selection of reason and comment stored in NOOVA and DIAN.
Reconciliation	Receipt of electronic documents	Periodic task that bulk-registers reconciled purchase invoices.
Reconciliation	Receipt of electronic documents	Reconciliation status inquiry.
Reconciliation	Receipt of electronic documents	Payment identification by invoice.
Reconciliation	Purchase recording	Viewing transactions by document from Business Central.

7. Exclusions and Scope Notes

- Requirements not explicitly described in this document are not part of the product's scope.
- Integrations with third parties or other external systems may require additional components and contracts.
- Any requirement, functionality, adjustment, integration, or activity not explicitly defined in this document is not considered included

within the initially agreed scope and must be treated as an additional requirement, subject to analysis, effort estimation, and corresponding timelines and costs.

8. Additional Information

For more information about AlfaPeople solutions, we recommend contacting your sales representative or reaching out to our team through the channels available on our website. We're here to help!



More information

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